

INCORPORATED VILLAGE OF BAYVILLE

**Board of Trustees
REGULAR MEETING
OCTOBER 23, 2023**

- ≈ Pledge of Allegiance
- ≈ Warrants and Claims
- ≈ Budget Transfers
- ≈ Prior Meeting Minutes
- ≈ PTO Resolution
- ≈ Museum Flooring
- ≈ New Hires
- ≈ Village Preschool
- ≈ Docks Proposal
- ≈ Justice Court Audit
- ≈ Sourcepass

TO:	MAYOR STEVE MINICOZZI AND THE BOARD OF TRUSTEES		
FROM:	VILLAGE CLERK TREASURER		
DATE:	OCTOBER 23, 2023		
SUBJECT:	WARRANTS AND CLAIMS		
BE IT RESOLVED that the following warrants and claims are hereby offered for approval by the Board of Trustees and BE IT FURTHER RESOLVED that the Village Clerk is hereby authorized to make said payment.			
FUND	CLAIM NO.	WARRANT	AMOUNT
GENERAL			
Payroll	9/27/2023	4I	\$ 30,110.16
	301	4J	\$ 2,295.65
	302/304	4K	\$ 412.28
Payroll	10/4/2023	5A	\$ 34,617.51
	305	5B	\$ 2,639.24
Payroll	10/11/2023	5C	\$ 28,260.75
	306	5D	\$ 2,154.63
Payroll	10/18/2023	5E	\$ 28,918.03
	307	5F	\$ 2,204.70
	308/316	5G	\$ 21,762.45
	317/363	5H	\$ 311,449.08
TOTAL GENERAL			\$ 464,824.48
WATER			
Payroll	9/27/2023	4I	\$ 6,697.28
	74	4J	\$ 510.60
	75	4K	\$ 157.96
Payroll	10/4/2023	5A	\$ 6,811.77
	76	5B	\$ 519.34
Payroll	10/11/2023	5C	\$ 6,951.29
	77	5D	\$ 529.98
Payroll	10/18/2023	5E	\$ 6,627.52
	78	5F	\$ 505.29
	79/82	5G	\$ 15,016.03
	83/92	5H	\$ 30,627.69
TOTAL WATER			\$ 74,954.75
TRUST & AGENCY			
	101/105	4D	\$ 17,699.23
	106/111	5A	\$ 16,322.81
	112/115	5B	\$ 11,415.17
	116/120	5C	\$ 108,139.51
	121/122	5D	\$ 4,888.00
TOTAL T & A			\$ 158,464.72
REVENUE ENTERPRISE			
	25/28	5A	\$ 5,384.38
	29/31	5B	\$ 26,322.20
TOTAL REVENUE ENTERPRISE			\$ 31,706.58
CAPITAL			
	12/13	5A	\$ 160,787.78
TOTAL CAPITAL			\$ 160,787.78
COMMUNITY DEVELOPMENT			
TOTAL COMMTY DEVELOP			
GRAND TOTAL			\$ 890,738.31

INCORPORATED VILLAGE OF BAYVILLE

DATE: October 23, 2023

THE FOLLOWING BUDGET TRANSFERS & BUDGET ADJUSTMENTS ARE PRESENTED FOR APPROVAL AND, UPON APPROVAL, THE VILLAGE CLERK-TREASURER IS AUTHORIZED TO MAKE THE TRANSFERS.

FROM			TO		
<u>CODE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>CODE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
CE.2089	RECREATION FEES	\$540.00	CE.7140.200	RECREATION - EQUIPMENT	\$540.00
EXPLANATION: INCREASE BUDGET AND APPROPRIATION ITEM TO RECOGNIZE RECREATION FEE RECEIVED					
A.2705	GIFTS AND DONATIONS	\$1,825.00	A.7140.414	RECREATION - BVAC/CONCERTS	\$1,825.00
EXPLANATION: INCREASE BUDGET AND APPROPRIATION ITEM TO RECOGNIZE DONATIONS FEE RECEIVED					
TOTAL		\$2,365.00	TOTAL		\$2,365.00

REGULAR MEETING
SEPTEMBER 25, 2023

2023-161 Board approves Warrants and Claims

2023-162 Budget transfers

2023-163 Board accepts prior meetings minutes

2023-164 Board accepts proposal from Tri-County Installations, Inc. to supply and install sink & Toilet in Museum handicap-accessible bathroom

2023-165 Board accepts proposal from All Service Heating & AC to install a mini-split heating & cooling system in DPW facility

2023-166 Board accepts proposal from Window World of LI to replace 12 windows, cap 4 doors
And cap 7 existing windows

2023-167 Board accept request of St. Gertrude's Preschool to hold their end-of-year beach Party at West Harbor on June 4, 2024

2023-168 Board accepts proposal from All Weather Guard Corp. to install roof hatch at Well 2-1

2023-169 Board authorizes Mayor to sign the intermunicipal cooperation agreement with Locust Valley Central School District

2023-170 Board hires Martin G. Bonilla as Sanitation/Laborer

2023-171 Board closes Regular Meeting at 6:46PM

Trustee XXXXXX moved BE IT RESOLVED that all non-union, exempt, and appointed employees shall be able to carry forward into the next calendar year any unused vacation and sick time, and BE IT FURTHER RESOLVED that all non-union, exempt, and appointed employees shall be paid out weekly all their unused vacation and sick time upon separation of service or retirement. Pay outs for any non-union, exempt, or appointed employee hired after October 23, 2023, will be limited to a combined one hundred days of unused vacation and sick time.

Seconded by: Trustee XXXX

Poll of the Board: Trustee Walsh, xxx, Trustee Santoro, xxx, Trustee Nigro, xxx, Trustee De Natale, xxx, Trustee DiBartolomeo, xxx, Trustee Valsecchi, xxx, Mayor Minicozzi, xxx

RESOLUTION 2023-XXX



BOBBY B'S

CUSTOM FLOOR COVERING

Commercial - Residential

Office : 516.674.9417

Cell : 516.903.0786

1912

INV# _____

Carpet • Vinyl • Tile • Area Rugs • Wood Floors • Marine Carpeting

REMIT PAYMENT TO: 44A PERRY AVENUE • BAYVILLE, NY 11709

BILL TO <i>INC. Village of Bayville / Museum</i>	PHONE
ADDRESS <i>34 School Street</i>	DATE <i>9/25/23</i>
CITY <i>Bayville N.Y. 11709</i>	
JOB LOCATION	

QTY.	DESCRIPTION OF WORK & MATERIALS	AMOUNT
	<i>FURNISH & INSTALL L.V.T. GLEN</i>	
	<i>DOWN OVER EXISTING TILE. COLOR</i>	
	<i>TO BE DETERMINED</i>	
	<i>CUSTOMER TO MOVE ALL</i>	
	<i>REPLACEMENT DUE TO</i>	
	<i>"WATER DAMAGE"</i>	
	<i>HALLWAY + \$450.00</i>	
<i>2175</i>		
<i>450</i>		
	SUB TOTAL	<i>2175 00</i>
	TAX	_____
<i>\$2625.00</i>	TOTAL	<i>2175 00</i>
	DEPOSIT	
	BALANCE	

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RECEIVED
INCORPORATED VILLAGE
OF BAYVILLE

INCORPORATED VILLAGE OF BAYVILLE
APPLICATION FOR USE OF VILLAGE FACILITIES
RENTAL FEE: \$100.00
ESCROW DEPOSIT FEE: \$150.00

2023 OCT -3 P 12:55

VILLAGE CLERK-TREASURER

Guidelines for submission of application are as follows

1. Review the INCORPORATED VILLAGE OF BAYVILLE'S Guidelines and Rules for Use of Village Facilities.
2. Review the Insurance Requirements for using Village Facilities, and forward to your insurance broker/carrier for issuance of required certificates. NOTE: The Board reserves the right to require alternative liability limits when applicable.
3. Complete Application – do not leave any blanks.
4. Village reserves the right to preempt the use of the property at any time in the event the property is needed for municipal purposes.
5. The Village reserves the right to reject an application or to rescind a permit if in the opinion of the Village such action is necessary to preserve the condition of Village property or public safety is at risk.
6. **Any vendors hired must comply with the insurance requirements of the Village for Independent Contractors/Vendors of residents/groups that are using Village facilities.**
7. Return application to the office in Village Hall. **Permit for event will be issued upon approval.**

DATE: 10/3/23

THIS APPLICATION IS MADE ON BEHALF OF Village Preschool

REQUESTS USE OF FACILITY AT West Harbor Beach

PURPOSE OF REQUEST end-of-year celebration

DATE (S) June 6th (if St. Gertrude's doesn't use it) TIME or 6/5 6/7 12:00 → ?

Will Admission be Charged? _____

Will Food be served? No

Group Size: 30 kids + parents

Will outside vendors be hired? If yes, describe: No

OFFICER OF ORGANIZATION Beverly Pacifico TITLE Director

OFFICER OF ORGANIZATION _____ TITLE _____

TELEPHONE # 516 628-8655 ALTERNATE# 516 528-8249

WILL A FEE BE CHARGED? YES _____ NO _____ FEE PAID _____ () CHECK () CASH

RECEIPT # _____

June 5
Rain date
June 7th
NOON TO
3:00PM

FOR OPENING AND CLOSING FACILITIES PLEASE CALL: JOE NOTO – CELL: 516-697-0413

October 12, 2023

Incorporated Village of Bayville
34 School Street
Bayville, NY 11709

ATTN: Maria Alfano-Hardy & Mayor Steven Minicozzi,

**Re: Proposal to Remove & Reinstall all docks and two gangways at West Harbor
and all fishing floats and #2 Finger and 4 additional fingers at Creek Beach.**

This proposal is based on removing and reinstalling all docks and two gangways at West Harbor, all fishing floats, #2 Finger and 4 additional fingers at Creek Beach.

Removal for all docks and two gangways at West Harbor, all fishing floats, #2 Finger and 4 additional fingers at Creek Beach for the Fall of 2023 for the total cost of Four Thousand Nine Hundred Dollars and No Cents (\$4,900.00).

Reinstallation for all docks and two gangways at West Harbor, all fishing floats, #2 Finger and 4 additional fingers at Creek Beach for the Spring of 2024 for the total cost of Four Thousand Nine Hundred Dollars and No Cents (\$4,900.00).

The total for this proposal is Nine Thousand Eight Hundred Dollars and No Cents (\$9,800.00)

Please review this proposal and inform us of your decision at your earliest convenience

Respectfully Submitted,

Richard Valicenti & Jeremiah Relyea

RECEIVED
INCORPORATED VILLAGE
OF BAYVILLE
OCT 20 2023 P 3:03
VILLAGE CLERK-TREASURER

NEW YORK STATE
UNIFIED COURT SYSTEM



Hon. Joseph A. Zayas, J.S.C.
Chief Administrative Judge

RECEIVED
INCORPORATED VILLAGE
OF BAYVILLE

2023 AUG 29 A 10:16

VILLAGE CLERK-TREASURER

Executive Office:
Office of Court Administration
25 Beaver Street
New York, N.Y. 10004
(212) 428-2100

Queens Chambers:
Queens County Supreme Court
125-01 Queens Boulevard
Kew Gardens, N.Y. 11415
(212) 428-2100

August 25, 2023

Mayor Robert E. De Natale
Village of Bayville
34 School Street
Bayville, NY 11709

Dear Mayor De Natale:

Section 2019-a of the Uniform Justice Court Act requires that village justices annually provide their court records and dockets to their respective village auditing board, and that such records then be examined, and that fact be entered into the minutes of the board's proceedings.

The Unified Court System's Internal Audit Services office is responsible for monitoring town and village board compliance with Section 2019-a. Accordingly, I am requesting you provide a copy of the audit of your local court's records for fiscal year ending in 2023 and a copy of your board resolution acknowledging the required examination was conducted. Please email the report and resolution to tvauditcompliance@nycourts.gov or mail to Daniel Johnson, Chief Internal Auditor, NYS Unified Court System, 185 Jordan Road, Suite 1, Troy, NY 12180. Please respond by October 31, 2023.

If you have any questions, please contact Joan Casazza at (518) 238-4303 or at the email listed above. Thank you for your cooperation.

Very truly yours,

A handwritten signature in black ink, appearing to be "DJ", written over a faint circular stamp.

/smw

c: Daniel Johnson, CPA
Joan Casazza, CIA

October 23, 2023

Trustee XXX moved BE IT RESOLVED that the Board of Trustees of the Village of Bayville acknowledge that the required examination or audit for year end 5/31/2023 was conducted as per Section 2019-a of the Uniform Justice Court Act which requires that town and village justices annually provide their court records and dockets to their respective town and village auditing boards and that such records then be examined or audited and that fact be entered into the minutes of the board's proceedings.

Seconded by: Trustee XXX

Poll of the Board:

RESOLUTION 2023-

Managed IT Premium



Prepared by:
Sourcepass Total, LLC D/B/A
Sourcepass
 Lisa Guerin
 877-678-8080
 Fax 631-368-1164
 lguerin@sourcepass.com

Prepared for:
Village of Bayville

 34 School Street
 Bayville, NY 11709
 Maria Alfano-Hardy
 (516) 628-1439
 malfanohardy@bayvilleny.gov

Quote Information:
Quote #: 040247

 Version: 1
 Delivery Date: 10/20/2023
 Expiration Date: 11/30/2023

Quote Summary	Amount
Management Machine - Hardware - One-time	\$1,065.28
Onboarding Fee - One-time	\$0.00
Total:	\$1,065.28

Monthly Recurring Summary	Amount
Managed IT - Standard Security - Unlimited Support	\$1,020.00
Managed IT - Advanced Security - Unlimited Support	\$1,046.00
Third Party Services - Monthly	\$10.00
Backup Services - Monthly	\$984.25
Monthly Total:	\$3,060.25

*Optional Expenses	Recurring
Cybersecurity Compliance Package - Monthly Pricing	\$1,895.00
Optional Subtotal:	\$1,895.00

Validity and Authorized Signatures

This Sales Order remains valid for execution by Client until the Sales Order expiration date as detailed above. Upon full execution by the Parties, this Sales Order constitutes the valid and binding agreement between Sourcepass and the Client identified above to purchase and use the Sourcepass products and services specified in this Sales Order. This Sales Order, together with any terms or conditions set forth in any applicable amendment, addendum, exhibit or schedule to this Sales Order, is subject to and governed by the Terms of Service Agreement set forth at [HTTPS://SOURCEPASS.COM/LEGAL/SOURCEPASS-MASTER-SERVICE-AGREEMENT/](https://sourcepass.com/legal/sourcepass-master-service-agreement/) (the "Service Terms"). Any capitalized terms not otherwise defined in this Sales Order shall have the meaning ascribed to such terms in the Service Terms.

The person whose signature appears below warrants that they are authorized to sign this Sales Order and to acknowledge and accept the Service Terms.

PRICES DO NOT INCLUDE APPLICABLE TAXES, FEES AND SHIPPING AND HANDLING CHARGES.