

INCORPORATED VILLAGE OF BAYVILLE

**Board of Trustees
REGULAR MEETING
JANUARY 22, 2024**

- ≈ Pledge of Allegiance
- ≈ Warrants and Claims
- ≈ Prior Meeting Minutes
- ≈ Gov Pilot
- ≈ Village Election
- ≈ Water Storage Tanks
- ≈ Annual Water Supply Statement
- ≈ Paving
- ≈ Water Main Repair
- ≈ Pine Howard Civic Association
- ≈ Registrar of Vital Statistics
- ≈ Legal Services

REGULAR MEETING
DECEMBER 18, 2023

- 2023-192 Board approves Warrants and Claims
- 2023-193 Budget transfers
- 2023-194 Board accepts prior meetings minutes
- 2023-195 Board approves the 2024 Meeting and Holiday schedule
- 2023-196 Board approves the proposal from Alessio Pipe & Construction Co., Inc. to replace the old fire hydrant on Bayville Avenue
- 2023-197 Board approves proposal from All Service Heating to remove DPW boiler
- 2023-198 Board adopts social media policy
- 2023-199 Board approves the proposal from Walden Environmental Engineering to assist the Village during the upcoming annual Community Rating System recertification process
- 2023-200 Board approves proposal from Advanced Electrical Resources, Ltd for flagpole Installation/wiring project at West Harbor Beach
- 2023-201 Board authorizes the purchase of two 2023 Chevy Silverado 1500's for the Water Dept. to replace two of the existing vehicles
- 2023-202 Board approves proposal from Signs and Things, Inc. to install wraps for the two 2023 Chevy Silverado 1500's being purchase by the Water Dept.
- 2023-203 Board determines the 2002 Ford Expedition is no longer needed for municipal purposes; therefore the Village Clerk-Treasurer is authorized to sell said property for fair and adequate consideration for sealed bid.
- 2023-204 Board authorizes Mayor to sign and execute in intermunicipal agreement between the Town of Oyster Bay and the Village of Bayville for Dog Warden Services for a period From January 1, 2024 through December 31, 2025
- 2023-205 Board approves to set hearing date for Pine Howard Civic Association road repair Hearing on January 22, 2024
- 2023-206 Board closes Regular Meeting at 6:55PM



Service Order

Customer Name:	Village of Bayville NY	Billing Contact	
Billing Address:	34 School Street	Billing Phone	
City, State, Zip:	Bayville,NY 11709	Billing Email	
Vendor	GovPilot LLC	Address	204 E. Main St
City, State, Zip	Manasquan, NJ 08736	Vendor Contact	Mike Sapienza
Pricing Valid Through:	01/31/2024	Term:	3 Years
Annual Bill Date	01/01/2024	Contract Start Date	01/01/2024

Annual Subscription

Module Name	Module Owner	Data Import	New or Existing
Report a Concern	Doug Groth	N/A	Existing

Name	Price	QTY	Subtotal
Essentials Package	\$9,996.00	1	\$9,996.00
		Subtotal	\$9,996.00
		Tax	\$0.00
		Total	\$9,996.00

General Village Election Resolution

Trustee XXXX moved WHEREAS the General Election of the Incorporated Village of Bayville, Nassau County, New York, will be held on June 18, 2024, for the purpose of choosing and electing one (1) Village Justice for a term of four (4) years and three (3) Trustees each for a term of four (4) years, NOW THEREFORE BE IT RESOLVED that the election districts established for general elections other than general village elections will be divided into five (5) village election districts as follows:

Village Election District 1
Assembly District 13 Election District 1

Village Election District 2
Assembly District 13 Election District 4

Village Election District 3
Assembly District 13 Election District 5

Village Election District 4
Assembly District 13 Election District 9

Village Election District 5
Assembly District 13 Election District 10

BE IT FURTHER RESOLVED that the polling place for all Village Election Districts will be the firehouse of the Bayville Fire Co. No. 1, Inc. at 258 Bayville Avenue, Bayville, New York 11709, and the hours of opening and closing the polls thereof shall be noon and 9:00 PM, respectively.

Seconded by: Trustee XXXX
Poll of the Board: Trustee XXXX



architects + engineers

538 Broad Hollow Road, 4th Floor East
Melville, NY 11747 | tel 631.756.8000 | h2m.com

RECEIVED
INCORPORATED VILLAGE
OF BAYVILLE

2024 JAN 18 A 11: 33

VILLAGE CLERK-TREASURER

January 9, 2024

Ms. Maria Alfano-Hardy, Village Clerk/Treasurer
Inc. Village of Bayville
34 School Street
Bayville, New York 11709

**Re: Inc. Village of Bayville – Water Department
Proposal – 2023 Annual Water Supply Statement
H2M Letter Proposal No.: LP240063**

Dear Ms. Alfano-Hardy:

For the past several years, H2M has assisted the Inc. Village of Bayville in preparing the Annual Water Supply Statement/Consumer Confidence Report (CCR) as required by the New York State Health Department and Nassau County Department of Health (NCDH). H2M is pleased to present this proposal to prepare the Annual Water Supply Statement and the associated required data.

H2M proposes to provide the following services:

1. Prepare Annual Water Supply Statement/Consumer Confidence Report that summarizes the water quality from the Village's distribution system and have the Village distribute the statement by May 31, 2024.
2. Prepare the Supplemental Data Package that summarizes the laboratory test results for every well for 2023. Provide the Village ten (10) copies of the package that will be made available to the public at Village Hall and any public libraries.
3. Submit Annual Supply Statement/Consumer Confidence Report and Supplemental Data Package to NCDH, New York State Health Department and New York State Department of Environmental Conservation.
4. Prepare the certification form and submit to the State and County Health Departments.

H2M proposes to provide the above services at hourly rates of remuneration with a maximum fee of \$2,800.

Please note that the USEPA and NYSDOH have changed the regulations for the delivery of the Annual Report. The Village can now utilize electronic delivery by posting the report on the Village's website. This will save the Village on printing and postage for the mailing. You will need to mail a postcard or add a note on the water bills that informs all residents where they can view the Annual Notice.

H2M appreciates the opportunity to continue to provide the Village with consulting engineering services.

Should you have any questions or comments, please contact this office.

Very truly yours,

H2M architects + engineers

Dustin J. Rigos, P.E.
Senior Project Engineer

DJR:slj
Enclosure

cc: Mayor Steve Minicozzi
Supervisor Andrew Petti, III
Matthew Mohlin, P.E. – H2M

J:\ps\2024\p240063 - bayv - 2023 awqr\p240063 - bayv - 2023 awqr proposal.docx



architects + engineers

538 Broad Hollow Road, 4th Floor East
Melville, NY 11747 | tel 631.756.8000 | h2m.com

January 4, 2024

Mr. Andrew Petti
Supervisor of Water Plant Operations
Inc. Village of Bayville
34 School Street
Bayville, New York 11709

Re: **LP – 240002**
Inc. Village of Bayville
Provide Biannual Observation of Water Storage Tanks

Dear Mr. Petti:

As per your request, H2M is pleased to present this proposal to conduct the Nassau County Department of Health required semi-annual observation of the Village's elevated water storage tank.

H2M proposes to complete the observation of the Water Department's tank and summarize our findings in a report that will include a checklist covering the items the NCDH has indicated will be reviewed and photographic documentation of the condition of the tank. The report will also discuss any items our office believes need further attention. The observation and report can be completed within three (3) weeks after receipt of your authorization to proceed.

H2M proposes to complete the spring and fall semi-annual observations and report for a unit price of \$1,500 for each observation of the multi-legged tank and report, for a total of \$3,000. If this proposal is acceptable to the Village, we request that a purchase order be issued to H2M for this work.

Should you wish to discuss this matter further please contact the undersigned at 985-205-4083.

Very truly yours,

H2M architects + engineers

Arthur M. Eschete, Jr.
Department Manager of Coatings Services
N.A.C.E. Certified Coating Inspector #9625
S.S.P.C. Protective Coatings Specialist #472-427-0833

AME:jvm

J:\ps\2024\ip\240002 - bayv - 2024 bi-annual tank observations\ip\240002 - bayv - 2024 bi-annual tank observations.docx



TONY & NICK Masonry & Landscape

10 Private Drive, Bayville, NY11709
Phone 516-510-7799

Inc Village of Bayville
34 School st
Bayville, NY11709

RECEIVED
INCORPORATED VILLAGE
OF BAYVILLE

2023 DEC 13 P 1:46

VILLAGE CLERK-TREASURER

Masonry work		
DATE	DESCRIPTION	CHARGES
11/11/2023	Asphalt work 1)Installing asphalt bump in front of salt area 2)Installing one cement step by rink 3)Installing asphalt edging by rink 4) 5) 6)	
	Total tax	\$2,900.00
	<i>Totals:</i>	\$2,900.00

Terms: Full payment is expected after job completion and upon receipt of billing statement.



AMERICAN PAVING INC.



"PAVING, A WHOLE NEW WAY"

P.O. Box 303 GLEN HEAD, NY 11545 • P: 516.609.8386 • FAX: 516.609.3339
info@americanpavingcorp.com

Proposal

Mr. Sicuranza
Bayville NY, 11709
gsicuranza@bayvilleny.gov
516.924.9240

No 23-1221
Date: 12/15/2023

SALESPERSON	JOB	TERMS
Angelo	Ice-Skating Rink	See page 2

DESCRIPTION	LINE TOTAL
Project #1	
To create Brum for water run off to divert water from Garage	
	\$1,650.00
Project #2	
To patch area and create Brum for water flow off the ice-skating rink	
	\$1,725.00
Project #3	
To clean the area in back of the rink and pave to divert water of the ice-skating rink	
	\$2,475.00
Total Labor and Material	\$5,850.00

By signing this proposal, you attest you are satisfied and accepting of the proposal as-is including but not limited to the specifications, prices, terms and conditions (see Important Terms): Sign here and return

Signed By: _____

INSTRUCTIONS: AFTER SIGNING, RETURN TO: INFO@AMERICANPAVING CORP.COM

THANK YOU FOR YOUR BUSINESS!

Hotine Bros. Inc.

1 First Avenue, Bayville, N.Y. 11709
Phone 516-628-3811

Dec.8, 2023

Inc. Village of Bayville
34 School St.
Bayville, N.Y. 11709

We are submitting an estimate as follows:

- 1) Install berm at salt barn - \$2200
- 2) Install berm and concrete step at skating rink - \$3200
- 3) Install berm along lower skating rink area - \$800



architects + engineers

538 Broad Hollow Road, 4th Floor East
Melville, NY 11747 | tel 631.756.8000 | h2m.com

January 15, 2024

Mayor Steve Minicozzi
Incorporated Village of Bayville
34 School Street
Bayville, New York 11709

**Re: Inc. Village of Bayville – Water Department
Installation and Emergency Repairs for Water Mains and Appurtenances
Letter of Award Recommendation
H2M Project No.: BAYV2350**

Dear Mayor Minicozzi:

On Thursday, January 11, 2024, the Village received bids for the referenced project. As indicated on the attached bid tabulation, the low bidder for the Total Bid is:

Alessio Pipe and Construction Co., Inc.
102 Fairground Avenue
Huntington Station, NY 11746

The Bid Comparison Total as submitted by the low bidder is **\$258,445.00** for the contract period of January 1, 2024 to December 31, 2024. Optional one year (January 1, 2025 to December 31, 2025) and two year (January 1, 2026 to December 31, 2026) extensions were included with this bid as **\$265,299.00** and **\$278,541.00**, respectively.

Alessio Pipe & Construction Co., Inc. has successfully completed water main maintenance contracts with the Village in the past and the bid price is fair and reasonable. We recommend the Village award the contract for the period of January 1, 2024 to December 31, 2024 to the lowest responsible bidder, Alessio Pipe and Construction Co., Inc. of Huntington Station, New York, in the amount of \$258,445.00. Should the Village remain satisfied with the Contractor's work throughout this period, then contract extensions may be addressed at a later date.

Should you have any questions regarding this recommendation, please feel free to contact our office.

Very truly yours,

H2M architects + engineers

Dustin Rigos

Digitally signed by Dustin Rigos
DN: cn=Dustin Rigos, o=H2M, ou,
email=drigos@h2m.com, c=US
Date: 2024.01.15 13:29:43 -05'00'

Dustin J. Rigos, P.E.
Discipline Engineer

cc: Board of Trustees
Village Administrator - Maria Alfano-Hardy
Supervisor Andrew Petti

X:\BAYV-(Incorporated Village of Bayville)- 10120\BAYV2350 - Retainer\Annual WM Contract\Recommendation of Award\24.01.15 - Recommendation Letter_Alessio.docx

Trustee _____ moved BE IT RESOLVED to reschedule the hearing date approved at the December 18, 2023 meeting to maintain/improve Pine Park Avenue and Howard Road, both of which are non-through streets, as proposed by Tim Wilson, an authorized representative for petitioners of the Pine Howard Civic Association and set Monday, February 26, 2024 as the new date for the first hearing as required by Village Code, Chapter 64, Article III Private Street Improvements.

Seconded by: Trustee

Poll of the Board:

RESOLUTION 2024-

Richard LaMarca
Town Clerk



(516) 624-6333
Fax: (516) 624-6396
townclerk@oysterbay-ny.gov
www.oysterbaytown.com

Town of Oyster Bay
Office of the Town Clerk
54 Audrey Avenue, Oyster Bay, NY 11771

January 12, 2024

Honorable Steve Minicozzi
Mayor
Village of Bayville
34 School Street
Bayville, New York 11709

Re: NYS Department of Health Vital Records Section – Registration Unit
Notification of Appointment of Registrar of Vital Statistics

Dear Mayor Minicozzi:

Enclosed is the New York State Department of Health *Notification of Appointment of Registrar of Vital Statistics* form for your appropriate action.

Please sign and date the three (3) forms and return them all to the above address. One copy will be sent to the State Department of Health; one to the Nassau County Clerk and one will be filed in the Town of Oyster Bay Clerk's office.

Thank you for your prompt attention to this matter.

Sincerely,

RICHARD LAMARCA
TOWN CLERK


Donna Antetomasso
Deputy Town Clerk

DA/cm
Enclosure
Certified Mail No. 7008 1140 0000 1771 3882

RECEIVED
INCORPORATED VILLAGE
OF BAYVILLE
2024 JAN 19 A 9:45
VILLAGE CLERK-TREASURER

PETER A. BEE*
RICHARD P. READY
KENNETH A. GRAY
WILLIAM C. DEWITT
ANDREW K. PRESTON**
STEPHEN L. MARTIR**

* ALSO ADMITTED IN FL
** ALSO ADMITTED IN NJ

BEE READY LAW GROUP

170 Old Country Road, Suite 200
Mineola, New York 11501
T. 516-746-5599 -- F. 516-746-1045
www.beereadylaw.com

SENIOR ASSOCIATES:
DEANNA D. PANICO
RHODA Y. ANDORS

ASSOCIATES:
PETER J. OLIVERI, JR.
THEODORE GORALSKI
MORGAN A. CLINE
JASON P. BERTUNA
**CHRISTOPHER J. NEUMANN

January 22, 2024

Inc. Village of Bayville
34 School Street
Bayville, New York 11709

Attention: Maria Alfano-Hardy

Re: Legal Services

Dear Ms. Alfano-Hardy:

As discussed, our current retainer agreement has expired.

As you know, we assist our clients in the development of management proposals in bargaining, analyzing union proposals, negotiating same at the bargaining table, proceeding through the various impasse resolution procedures of the Taylor Law and drafting both a Memorandum of Agreement (MOA) and a final Collective Bargaining Agreement (CBA).

Since our practice routinely includes representation of Management in related proceedings before the New York State Public Employment Relations Board (PERB), the Equal Employment Opportunity Commission (EEOC), and the various state and federal courts, we are well-equipped to craft language in your CBA which will minimize the chances that the Village will become embroiled in such collateral proceedings. Additionally, of course, we would remain available for consultations during the life of the CBA to assist Village Management in the interpretation of contract clauses.

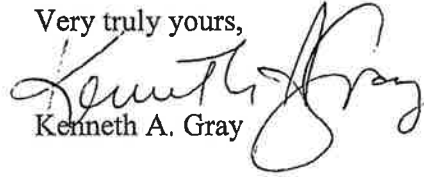
For such services, our firm proposes a three-year agreement at a rate of \$900.00 per month beginning ~~January 1, 2024~~. We are further prepared to represent the Village at our reduced hourly rate of \$295.00 for any collateral litigated proceedings (e.g., PERB, EEOC, SDHR, arbitrations, Court, etc.), if any. We are willing to honor these rates for three (3) years.

March
1, 2024 ←
as per
1/22/2024
email
from K. Gray.

January 22, 2024
Page 2

I look forward to working with you, the Mayor and the Board of Trustees. Thank you for this opportunity.

Very truly yours,

A handwritten signature in black ink, appearing to read "Kenneth A. Gray". The signature is fluid and cursive, with the first name being the most prominent.

Kenneth A. Gray

KAG:mgf

Agreed to and Accepted

Inc. Village of Bayville

By: _____