



1. Beaches and Fields must be cleaned and emptied by 9:00 PM, no exceptions.
2. Community Center & Soundside Beach house must be cleaned and emptied by 9:00 PM, no exceptions. Soundside Beach is available from Memorial Day through Labor Day.
3. You may not tape, nail, tack, or attach any decorations to the walls.
4. All garbage must be collected and bagged for pickup at Village facilities.
5. Use of alcohol is prohibited.
6. Users are expected to leave the facility clean and orderly, \$150 deposit will be returned after inspection.
7. All non-resident guests must have a parking pass to park at Village beaches.

**I HAVE READ THE ABOVE RULES FOR USE OF THE BAYVILLE FACILITIES**

IF THE USE OF THE ABOVE REQUESTED FACILITY IS GRANTED, I UNDERSTAND THAT IT WILL BE NECESSARY FOR ME TO PRESENT MY RECEIPT THE DAY OF THE FUNCTION IN ORDER TO OBTAIN ACCESS TO THE FACILITY.

The undersigned, an individual or an officer of the Organization requesting use of the INCORPORATED VILLAGE OF BAYVILLE'S facilities, guarantees observance of all regulations governing use of facilities of the INCORPORATED VILLAGE OF BAYVILLE, payment of any charges incurred and states that the individual or organization agrees to defend, indemnify and save harmless the INCORPORATED VILLAGE OF BAYVILLE and the Village Board, employees and volunteers against any and all claims for damages or injury to persons or property that may be occasioned by, or arise from, the use of such facilities.

**The indemnification** provided by this Agreement shall be a continuing right to Indemnification and shall survive the expiration or termination of this Agreement.

Signed \_\_\_\_\_ Print Name \_\_\_\_\_

Title \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Village Approval \_\_\_\_\_

ORGANIZATIONS USING THE VILLAGES FACILITIES MUST PROVIDE PROOF OF COMMERCIAL GENERAL LIABILITY INSURANCE LIMITS OF \$1,000,000 PER OCCURANCE AND \$2,000,000 AGGREGATE, INCLUDING THE INCORPORATED VILLAGE OF BAYVILLE, ALL ELECTED AND APPOINTED OFFICIALS, EMPLOYEES AND VOLUNTEERS AS ADDITIONAL INSURED. INSURANCE COVERAGE IS TO BE PRIMARY AND NON-CONTRIBUTORY TO ANY AVAILABLE INSURANCE OF THE ADDITIONAL INSURED. HIGHER LIMITS MAY BE NECESSARY BY THE VILLAGE BOARD OR VILLAGE ATTORNEY, DEPENDING ON NATURE OF USE.

(SEE NEXT PAGE FOR ADDITIONAL INSURANCE REQUIREMENTS) PROOF OF WORKERS COMPENSATION AND NYS DISABILITY INSURANCE IS REQUIRED IF THERE WILL BE ANY EMPLOYEES ON SITE.

**USE OF FACILITIES FORM - Insurance Requirements for Use of Facilities**

**Organization**

An organization using the facilities must comply with the INCORPORATED VILLAGE OF BAYVILLE Use of Facility Standards. The organization must maintain at a minimum the following, giving evidence of same to the INCORPORATED VILLAGE OF BAYVILLE **on the Acord form of a Certificate of Insurance and copy of the Additional Insured Endorsement** and provide 30 days’ notice of cancellation, non-renewal, or material change. The insurance coverage limits set forth in Schedule below are minimum coverage requirements, not limitations of liability. New York State licensed carrier is preferred; any non-licensed carriers will be accepted at the Village’s discretion. The insurance carrier must have an AM Best Rating of at least A- IX. **Workers Compensation and NYS Disability is required for any organization that will have employees that will be working on the premises.**

**Certificate Holder for all policies:                   INCORPORATED VILLAGE OF BAYVILLE**  
**34 School Street**  
**Bayville, NY 11709**

**Description Box to read:**

**INCORPORATED VILLAGE OF BAYVILLE**, all elected and appointed officials, employees and volunteers are included as primary and non-contributory additional insureds per the General Liability including Contractual Liability. Waiver of Subrogation is included on the Workers Compensation (if applicable) and General Liability in favor of the Additional Insured.

**I.       COMMERCIAL GENERAL LIABILITY**

Coverage	Occurrence	
Limits	General Aggregate	\$2,000,000
	Products-Comp/Ops Aggregate	\$1,000,000
	Personal & Advertising. Injury	\$1,000,000
	Each Occurrence	\$1,000,000
	Damage to Premises Rented to You	\$ 100,000
	Medical Exp. (Any one Person)	\$   5,000

Additional Insured                                   INCORPORATED VILLAGE OF BAYVILLE and all appointed and elected officials, employees and volunteers using ISO form CG2026 or equivalent on a primary and non-contributory basis.

Unacceptable Exclusions Athletic Participants and Sexual Abuse & Molestation

The general liability is to be primary and non-contributory to any insurance carried by any additional insured

Mandatory:                                   Contractual Liability to extend to Hold Harmless;  
 Waiver of Subrogation in favor of Additional Insured

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**USE OF FACILITIES FORM - Insurance Requirements for Use of Facilities**

**II. Automobile Insurance – If any owned or non-owned Autos and Trailers**

Limit	\$1,000,000. Combined Single Limit
Additional Insured	<b>Incorporated Village of BAYVILLE</b> , all elected and appointed officials, employees, and volunteers on a primary and non-contributory basis.

**III. WORKERS COMPENSATION AND NYS DISABILITY**

Statutory coverage is required if the Organization has employees that will be working on the premises. Waiver of Subrogation is required in favor of the Certificate Holder.

**Individual/Resident**

*The Individual shall provide a copy of their Homeowners or Apartment/renter’s Policy Declarations Page – minimum liability limit of \$500,000. Policy shall not exclude the off-premises activities of the insured.*

NOTE:

- **The Municipal Board reserves the right to require alternative liability limits when applicable.**
- **Any contractors, vendors, organizations, individuals, volunteers, employed/used by the applicant shall be licensed and shall comply with all laws and ordinances of governmental authorities.**
- **Any vendors hired by the applicant must comply with the insurance requirements of the Village for Independent Contractors/Vendors of Organizations that are using Village facilities.**