

**INCORPORATED VILLAGE OF BAYVILLE  
BOARD OF TRUSTEES  
REGULAR MEETING  
DECEMBER 15, 2025**

- ≈ Pledge of Allegiance
- ≈ Warrants and Claims
- ≈ Budget Transfers
- ≈ Prior Meeting Minutes
- ≈ West Harbor Beach Pump House
- ≈ Tree Removal
- ≈ Equipment
- ≈ Meeting & Holiday Schedule 2026
- ≈ Introduction of Proposed Local Law A-2026

TO:	MAYOR STEVE MINICOZZI AND THE BOARD OF TRUSTEES		
FROM:	VILLAGE CLERK TREASURER		
DATE:	DECEMBER 15, 2025		
SUBJECT:	WARRANTS AND CLAIMS		
BE IT RESOLVED that the following warrants and claims are hereby offered for approval by the Board of Trustees and BE IT FURTHER RESOLVED that the Village Clerk is hereby authorized to make said payment.			
FUND	CLAIM NO.	WARRANT	AMOUNT
GENERAL			
PAYROLL	11/19/2025	6G	\$ 33,240.95
	410	6H	\$ 2,542.94
PAYROLL	11/26/2025	6I	\$ 26,949.23
	411	6J	\$ 2,061.59
	412/422	6K	\$ 10,029.64
PAYROLL	12/3/2025	7A	\$ 30,157.64
	423	7B	\$ 2,307.07
PAYROLL	12/10/2025	7C	\$ 52,916.88
	424	7D	\$ 4,048.12
	425/431	7E	\$ 102,106.69
	432/493	7F	\$ 799,973.24
TOTAL GENERAL			\$ 1,066,333.99
WATER			
PAYROLL	11/19/2025	6G	\$ 6,859.37
	122	6H	\$ 524.74
PAYROLL	11/26/2025	6I	\$ 6,567.31
	123	6J	\$ 502.40
	124/125	6K	\$ 3,139.68
PAYROLL	12/3/2025	7A	\$ 7,138.83
	126	7B	\$ 546.12
PAYROLL	12/10/2025	7C	\$ 6,820.61
	127	7D	\$ 521.77
	128/132	7E	\$ 23,539.60
	133/146	7F	\$ 79,921.50
TOTAL WATER			\$ 136,081.93
TRUST & AGENCY			
	163/167	6D	\$ 16,134.51
	168/173	6E	\$ 17,495.72
	174/179	7A	\$ 14,568.36
	180/184A	7B	\$ 136,259.68
	185	7C	\$ 236.00
TOTAL T & A			\$ 184,694.27
REVENUE ENTERPRISE			
	32/34	7A	\$ 1,544.24
	35/36	7B	\$ 21,771.00
TOTAL REVENUE ENTERPRISE			\$ 23,315.24
CAPITAL			
			\$ 4,987.50
TOTAL CAPITAL			\$ 4,987.50
COMMUNITY DEVELOPMENT			
TOTAL COMMTY DEVELOP			
GRAND TOTAL			\$ 1,415,412.93

<b>INCORPORATED VILLAGE OF BAYVILLE</b>							
DATE: December 15, 2025							
THE FOLLOWING BUDGET TRANSFERS & BUDGET ADJUSTMENTS ARE PRESENTED FOR APPROVAL AND, UPON APPROVAL, THE VILLAGE CLERK-TREASURER IS AUTHORIZED TO MAKE THE TRANSFERS.							
<b>FROM</b>				<b>TO</b>			
<u>CODE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>		<u>CODE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	
A.1990.0400	SP. ITEM - CONTINGENCY ACCOUNT	\$27,279.73		A.1110.0200	VILLAGE JUSTICE - EQUIPMENT	\$1,943.76	
EXPLANATION: REDISTRIBUTE CONTINGENCY APPROPRIATION				A.1110.0400	VILLAGE JUSTICE - CONTRACT EXP	\$24,917.06	
TO COVER UNANTICIPATED OVER EXPENDITURES AND APPROPRIATE JCAP FUNDING				A.3989.0400	VILLAGE EMERGENCY SERVICES	\$188.91	
				A.8010.407	ZONING - SEMINARS	\$230.00	
F.0000.2680	INSURANCE RECOVERY	\$18,235.57		F.1375.0401	CREDIT CARD FEES	\$250.00	
EXPLANATION: INCREASE REVENUE LINE FOR INSURANCE RECOVERY FROM				F.1989.0401	REFUND PRIOR YRS REVENUE	\$600.00	
DAMAGED FIRE HYDRANT AND INCREASE APPROPRIATION LINES TO COVER				F.8340.0402	DISTRIBUTION - HYDRANTS & PART	\$16,583.57	
UNANTICIPATED EXPENDITURES.				F.9040.0800	EMPLOYEE BENEFITS - WORKERS COMP INS	\$802.00	
<b>TOTAL</b>		<b>\$45,515.30</b>		<b>TOTAL</b>		<b>\$45,515.30</b>	

**REGULAR MEETING**  
**NOVEMBER 17, 2025**

2025-169 Board approves Warrants and Claims

2025-170 Board accepts prior meetings

2025-171 Board acknowledges Bayville Justice Court Audit for year ended May 31, 2025 was completed

2025-172 Board accepts proposal from H2M for GIS support services

2025-173 Board approves surveying proposals to survey Wilson Avenue and Merritt Lane

2025-174 Board approves proposal from Harris Beach for bond counsel services

2025-175 Board accepts proposals from Advanced Electrical for electrical upgrades to the three Pump houses and water department

2025-176 Board awards renovation contract for Soundside Beach restroom

2025-177 Board accepts proposal to furnish and install an Alarm.com access control system at West Harbor pump house.

2025-178 Board hires Joseph A. Gallo II as Laborer/Sanitation Worker

2025-179 Board closes Public Hearing at 6:45PM

2025-180 Board adopts Proposed Local Law D-2025 as Local Law 4-2025

2025-181 Board closes meeting at 7:00PM

# FZ Home Improvement Contractors

12/8/25

Incorporated Village of Bayville  
34 School Street  
Bayville NY 11771  
Attn Mayor Minicozzi

Proposal for West Harbor Beach Water Plant Building

FZ will;

Purchase and install 2 new entrance doors \$7,500

Purchase and install New Ceiling tiles and install Village provided light fixtures \$1,400

**Total \$8,900.00**

Village to Provide Waste removal

107 Audrey Avenue, Oyster Bay NY 11771 516-984-5368

## Maria Alfano-Hardy

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**From:** Steve Minicozzi  
**Sent:** Monday, December 8, 2025 9:45 AM  
**To:** Maria Alfano-Hardy  
**Subject:** Fwd: Doors and windows for Pump House 21

Begin forwarded message:

**From:** Ross Burwasser <ross.burwasser@windowworldofli.com>  
**Date:** October 7, 2025 at 9:00:26 PM EDT  
**To:** Salvatore Astuto <sastuto@bayvilleny.gov>  
**Cc:** Steve Minicozzi <SMinicozzi@bayvilleny.gov>  
**Subject:** Doors and windows for Pump House 21

Hi Sal and Steve,

These are fiberglass doors we will be installaing.  
The front double door at the Pump House is a very unique size with very few options available. I've attached a picture of the front door style, but the color would be white, not the color in the picture. I've also attached a picture of the back door. For both sets of doors, this includes an new frame, a new sill, hinges, interior molding, exterior trim/finish, factory-painted finish and removing the old doors. As you had mentioned, you will supply the hardware.

For the double door and the single door installed, the cost is \$18,468 installed.

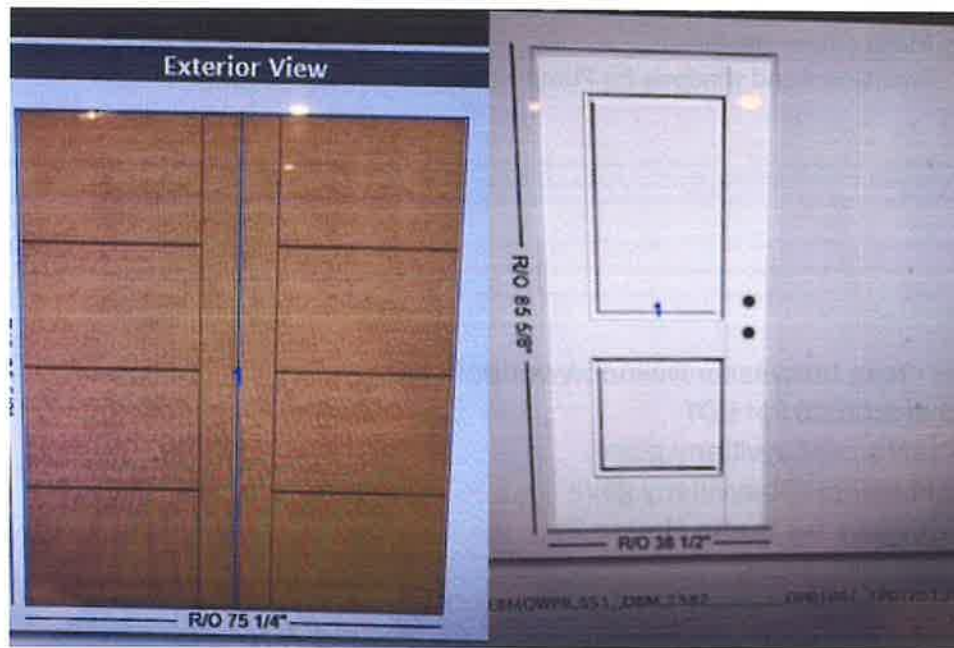
These are vinyl windows we will be installing.  
The window installation incudes capping, caulking and spray foam around the exterior, fully frosted sashes (for privacy), interior trim stops, double pane energy efficient glass, a half screen, and removing the old windows.

For the two double hung windows installed, the cost is \$1,950 if you did them along with the doors. If you just did the windows alone, it would be \$2,390 Installed.

Let me know what you think and we can proceed from there.  
Thank you.

Best regards,

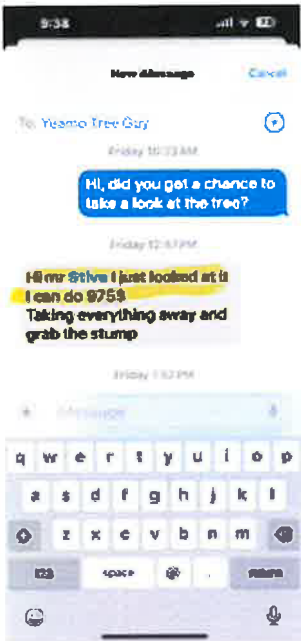
Ross



**Maria Alfano-Hardy**

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**From:** Steve Minicozzi [REDACTED]  
**Sent:** Tuesday, December 9, 2025 1:37 PM  
**To:** Maria Alfano-Hardy; Steve Minicozzi  
**Subject:** Tree Soundside







516-477-4095  
GoldCoastTreeExperts01@gmail.com  
6 Elm St Locust Valley, NY 11560  
GoldCoastTreeExperts.com

## Gold Coast Tree And Landscape

## ESTIMATE

**BILL TO: Village of Bayville**

**NUMBER:** INV312  
**DATE:** Dec 8, 2025

Description	Quantity	Unit price	TAX	Amount
<b>Dead Ash Tree</b> Cut down, remove all debris from job site. Grind stump below grade, remove grindings until level with rest of ground.	1	\$1,200.00	0.0 %	\$1,200.00

**SUBTOTAL:** \$1,200.00  
**TAX:** \$0.00  
**TOTAL:** \$1,200.00  
**PAID:** \$0.00

**Total** **\$1,200.00**

Trustee \_\_\_\_\_ moved BE IT RESOLVED that the following equipment listed:

2008 FORD RANGER  
2015 FORD F-250 (H-1)  
2015 FORD F-250 (H-2)

has been inspected and it has been determined that this equipment is no longer needed for municipal purposes; therefore the Board of Trustees of the Village of Bayville hereby authorize the Village Clerk-Treasurer to sell said property for fair and adequate consideration by sealed bid.

Seconded by: Trustee \_\_\_\_\_

**RESOLUTION 2025-**

**VILLAGE OF BAYVILLE**  
**MEETING & HOLIDAY SCHEDULE 2026**

<b><u>DAY</u></b>	<b><u>DATE</u></b>	<b><u>HOLIDAY</u></b>
Thursday	January 1	New Year's Day
Monday	January 19	Martin Luther King Jr. Day
Monday	February 16	Presidents Day
Monday	May 25	Memorial Day
Friday	June 19	Juneteenth
Friday	July 3	Independence Day (observed)
Monday	September 7	Labor Day
Monday	October 12	Columbus Day
Wednesday	November 11	Veterans Day
Thursday & Friday	November 26 & 27	Thanksgiving
Thursday 1/2 Day	December 24	Christmas Eve
Friday	December 25	Christmas Day
Thursday 1/2 Day	December 31	New Year's Eve

**MEETINGS AND COURT ARE HELD AT:**  
**BAYVILLE VILLAGE HALL, 34 SCHOOL ST., BAYVILLE, NY 11709**

**VILLAGE BOARD MEETING SCHEDULE 2026**  
**Meetings start at 6:30 PM**

January 26	July 6 & 27
February 23	August 24
March 23	September 28
April 27	October 26
May 18	November 16
June 22	December 14

**TAX SALE – TUESDAY, JULY 28, 2026**

**2026 Planning Board Meeting Schedule – First Tuesday of the Month at 6:30pm**

**2026 Committee of Architectural Review Meeting Schedule - Third Tuesday of the Month at 5:30pm\***

**2026 Zoning Board of Appeals Meeting Schedule – Last Wednesday of the Month at 6:30pm except November 18th and December 16th**

**2026 Bayville Environmental CC Meeting Schedule – Third Thursday of the Month at the Community Center – 88 Bayville Avenue at 7:00pm**

**VILLAGE OF BAYVILLE**  
**PROPOSED LOCAL LAW A-2026**

**AMENDMENT TO CHAPTER 80, “ZONING”**

A local law to amend Chapter 80, *Zoning, §80-3 Definitions and word usage, §80-61 Fences; visibility at street intersections and mailboxes* and §80-66.1, *Transient rental of dwellings in all residence districts*, of the Code of the Village of Bayville. The Code was adopted by Local Law 1-1981 on February 9, 1981 and last amended by the Board of Trustees on August 25, 2025 by Local Law 3-2025.

**BE IT ENACTED** by the Board of Trustees of the Village of Bayville as follows:

**SECTION I.** Amend §80-3, *Definitions and word usage*, in part, by adding and amending the following definitions:

DWELLING

A building or portion thereof with complete housekeeping facilities for one family including independent cooking, sanitary and sleeping facilities, and that is physically separate from any other dwelling unit.

MULTI FAMILY DWELLING

A building containing two or more dwelling units.

**FLOOR AREA RATIO (FAR)**

~~The gross floor area of all buildings, accessory buildings, sheds, pool houses and greenhouses on a building lot,~~ divided by the total building lot area.

**STRUCTURE**

Anything constructed or erected other than a building or accessory building to form a construction that is safe and stable, including, without limitation, reviewing stands, platforms, stages, radio towers, water tanks, oil and fuel tanks, water towers, sheds, signs, fences, retaining walls, outdoor fireplaces, pools, pergolas, gazebos, decks and machinery or equipment that is affixed to the ground or to another structure or building.

**SECTION II.** Amend §80-61 *Fences; visibility at street intersections and mailboxes* in part to read as follows:

**§80-61 Fences; visibility at street intersections and mailboxes**

**A.**

It shall be unlawful to construct, alter or commence the construction of a fence upon or within any lot line on any lot within the Village without first filing a written application for and obtaining from the Village a duly issued fence permit.

**B.**

Fences may consist only of woven wire, woven board, pickets, board or PVC.

**C.**

Fence height shall be measured from the natural grade along the base to the top thereof, except that any fence post finial less than four inches long shall not be calculated in the maximum fence height measurement.

**D.** Permitted fences serving as a boundary enclosing any side or rear yard shall not exceed six feet in height. Permitted fences serving as a side or front yard boundary shall not exceed four feet in height along the side lot line starting at the point that aligns with the rear yard setback line and continues toward, and along, the front lot line.

**~~E.~~**

~~Any fence or portion thereof erected upon any property line, or in any yard, abutting any road or highway, shall not exceed 2 1/2 feet in height at any point within a radius of 30 feet from the corner formed by any intersecting roads or highways.~~

**FE.**

A fence erected within, or upon any lot line of, a parcel greater than 40,000 square feet, and having not less than 150 feet of street frontage, or a fence separating a business-zoned parcel from a residential-zoned parcel, may exceed the maximum height restrictions set forth in this section, to the extent permitted by the Board of Trustees, with such conditions as are deemed appropriate by the Board of Trustees, upon application therefor to such Board.

**GF.**

Notwithstanding any contrary provisions contained herein, the maximum height of any fence consisting of concrete, stone, cinder block or other solid material shall not exceed four feet in height at any point, and shall not exceed 2 1/2 2.5 feet in height at any point within a radius of 30 20 feet from the corner formed by any intersecting roads or highways.

**H-G.**

Notwithstanding any contrary provisions contained herein, any sump located in or on any lot within the Village shall be enclosed by a woven wire or chain link fence not less than eight feet in height.

**I-H.**

All fences shall be constructed so that the finished side faces any lot, street, road or public right-of-way abutting the premises upon which such fence is constructed. Without limiting the foregoing, no supports, posts or bracing shall be placed on the side of the fence that faces any abutting lot, street, road or public right-of-way, except fences with integral fence posts that appear the same on both sides of the fence. No fence shall project beyond any property line. No barbed wire, concertina wire or similar or other pointed or sharp-edged wire is permitted without special permit therefor issued by the Board of Trustees, upon application therefor to such Board.

**J-I.**

Where there is a question of judgment as to whether the lot line along which a fence is installed, or proposed to be installed, is a side lot line or a rear lot line, there shall be a presumption that same is a side lot line for which the maximum fence height

**SECTION III.** Amend §80-66.1 entitled *Transient rental of dwellings in all residence districts*, in part, to read as follows:

**§80-66.1 Transient rental of dwellings in all ~~residence~~ districts.**

Transient rental, ~~or licensing~~, or the advertisement thereof by any means, by an owner or long-term tenant for the use of a single-family or ~~two~~ multi family dwelling or a portion thereof located in any ~~residence~~ district for a term of less than 14 days, ~~while the owner or long-term tenant does not occupy the premises whether occupied by the owner or long-term tenant or not during such rental~~, is prohibited.

**SECTION III. Severability** - If one or more of the provisions of this local law or Chapter shall be deemed unenforceable, the remaining provisions of this local law or Chapter shall remain in full force and effect.

**SECTION IV.** This local law shall take effect upon filing with the Department of State.

**NOTE:** New words are double underlined. Deletions are ~~struck out~~. Dotted... lines set off at portion of a Section or Subsection which is amended.